Returning to GB– Cleaning Checklist

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| General: |  |
| Sufficient cleaning products (detergent, cloths etc.) are available |  |
| Cleaning products are kept in a safe place away from children |  |
| Handwashing Facilities – soap/sanitiser is available |  |
| Rubbish – bins are emptied regularly |  |
| Before GB Starts: |  |
| Floors – sweep and mop |  |
| Frequently touched surfaces – door handles, light switches etc. |  |
| Bathrooms – toilets, door handles/locks, sinks, bins |  |
| Handwashing/sanitising stations are clean and stocked |  |
| Kitchens – counters, utensils, shared equipment – kettles etc. |  |
| Communal Spaces – tables, counters, chairs, etc. |  |
| During GB: |  |
| GB Equipment – sports equipment, PE apparatus, arts & crafts equipment |  |
| Handwashing/sanitising stations are clean and stocked |  |
| Other |  |
| Clean as you go – frequently touched surfaces and communal spaces may need to be cleaned again during a GB class depending on your activities. | |

Not all suggestions will be relevant to each Company, this checklist is meant as guidance only.